

## ~Yearbook Requirements and Suggestions~

*We have noticed over the last few years of making the yearbook that there are some things that work better than others concerning printing. For instance, dark colors for back grounds tend to use much more ink than necessary. Below we are going to include instructions/requirements for submitting a yearbook page.*

- Please turn in your pages by the deadline, which will be specified some time each spring. Your pages will be returned to you upon completion of the yearbooks.
- No dark paper (patterned or solid) for backgrounds. We have found that white or light back grounds not only use less ink, which keeps our cost down, but it is very versatile when you use borders, etc.
- We ask that you be respectful of others and choose appropriate pictures...modesty is the best rule!
- Packing your pages full of pictures tends to clutter your page. This is your personal choice but for reference, more is not better when printing.
- Standard printer paper works fine for either way you decide to do your page. Some use printed standard scrapbooking papers, some use standard printer paper.
- You must leave a 1/2" margin on the outsides of your pages and a 1" margin in the middles for the binding. If you do not allow this 1"margin, your pictures may be cut off by the binding.
- We give each family a 2 page spread (2 sides facing each other) this is standard printer paper size, sized 8 1/2" x 11".
- Seniors are allowed to have a 2 page spread (2 sides facing each other) aside from their family pages.
- Club leaders are allowed a 2 page spread (2 sides facing each other) for each club, activity, group, etc. represented in TCHE.
- The price of each yearbook is not determined until after all of the pages have been collected because the price is determined by the volume. Each family is required to pay for their yearbook(s) before receiving it.
- If you would like a page but are intimidated about making one we will be having a yearbook crop night before the deadline where we will get together and work on our pages, there will be mom's available to assist you. We would love for every family to submit a page!
- If you have any other questions feel free to ask our group leader or any of us on the HOPE Committee.